



TO: Trojan Family

FROM: Scott Mory, Associate Senior Vice President for Alumni Relations

DATE: May 7, 2009

RE: **USC ALUMNI ASSOCIATION**
2009 VOLUNTEER RECOGNITION AWARDS

Alumni Association

Dear Friends:

It is my pleasure to announce the 2009 USC Alumni Association Volunteer Recognition Awards.

These annual awards recognize outstanding contributions to the Trojan Family by alumni volunteers who give freely and generously of their time and energy. As is tradition, the Volunteer Awards will be presented by the Alumni Association at the Volunteer Recognition Dinner, to be held on the evening of **Friday, September 25, 2009, at Town & Gown.**

As those of you who participated know, last year's awards and dinner were a tremendous success. For the first time, our awards recognized volunteer achievements from across the university. The dinner itself had a capacity crowd, which exuded a unified sense of achievement and spirit from organizations reflecting the entire Trojan Family. We plan to continue building on that success this year.

We will continue presenting our two traditional categories of awards, the USC Alumni Association President's Awards, recognizing volunteers who have made significant contributions in leadership, and the Widney House Alumni Volunteer Awards, recognizing volunteers who have made outstanding contributions in service. In addition, we will continue presenting two awards successfully launched last year – the Alumni Volunteer Organization of the Year, recognizing one or more outstanding volunteer groups, and the Widney Alumni Volunteer Friend of the Year Award, recognizing staff support of alumni and their work.

We strongly encourage you to use this opportunity to recognize members of the Trojan Family who are – and who support – volunteers throughout all parts of the University – and we look forward to seeing you at the dinner this fall.

Nominations

We seek your assistance in identifying the best examples of USC alumni volunteers to honor. All USC schools, departments, alumni clubs, and affiliated organizations are eligible to nominate.

Nomination forms for each of the awards are attached to this letter and may also be obtained from Ben Martin, Alumni Relations Director of Regional Programs and Campus Partnerships. The deadline for nominations or applications is **Thursday, June 18, 2009.**

Awards and Criteria

USC Alumni Association President's Awards: The President's Award primarily recognizes the outstanding leadership contributions of a volunteer. Such contributions will generally, but not always, be made over the course of years. Leadership may be shown in fulfillment of a formal leadership position but also in achievements in informal activities. Other factors taken into consideration are the volunteer's overall record of service, loyalty, dedication, and contribution to the Trojan Family. An important factor taken into consideration will be whether the leadership demonstrably supports the overall mission of USC, as expressed by the Board of Trustees, the University President, and the Alumni Association Board of Governors. While no set number of

President's Awards are available each year, we expect to award about three to five each year. President's Awards may be given to volunteers in any alumni relations organization affiliated with USC, including chartered regional clubs, multi-cultural and other affinity groups, alumnae organizations, and associations affiliated with individual schools or other University departments.

Widney House Alumni Volunteer Awards: The Widney Award recognizes the outstanding contributions of a volunteer through service to the Trojan Family. Important factors are the overall time and effort dedicated by the volunteer to USC. While no set number of Widney Awards are available each year, we expect to award approximately 30 to 40 such awards. Like the President's Awards, Widney Awards may be given to volunteers in any alumni relations organization affiliated with USC, including chartered regional clubs, multi-cultural and other affinity groups, alumnae organizations, and associations affiliated with individual schools or other University departments.

Alumni Volunteer Organization of the Year Award: This is the only award given to a USC alumni volunteer organization. The award recognizes outstanding contribution to the Trojan Family by any USC alumni volunteer organization. Volunteer organizations may be regionally chartered clubs of the USC Alumni Association, associations affiliated with schools or other University departments, alumnae organizations, or multi-cultural or affinity-based organizations. The entire range of possible achievements by an alumni volunteer organization may be recognized. Examples include organization formation, membership growth or involvement, overall growth or quality of programming, quality or creativity in specific programming, communications quality, successful fund-raising drives, and leadership. An important factor taken into consideration will be whether the achievement demonstrably supports the overall mission of USC, as expressed by the Board of Trustees, the University President, and the Alumni Association Board of Governors. We expect that between one and three Alumni Volunteer Organization Awards will be presented each year.

Widney Alumni Volunteer Friend of the Year Award: This award is the only award given to USC staff for their work with alumni volunteers. The award recognizes an outstanding contribution in the overall development of USC alumni volunteer programs by USC staff who work with volunteers. It is meant to encourage the effective, efficient, creative utilization of one of USC's best resources, its alumni, by USC's staff. Individuals and teams on staff at individual schools or other university departments, multi-cultural and affinity groups, and the USC Alumni Association are eligible for this award. Possible achievements may relate to volunteer recruitment, training, recognition, leadership development, communications, marketing, and programming. Another important factor that will be considered is the satisfaction of volunteers affected by the nominees. Typically, only one Volunteer Friend Award will be presented each year.

Process for the Award Consideration

Applications by organizations themselves are encouraged for the Alumni Volunteer Organization of the Year Award; nominations by those who are not a part of an organization are also accepted. Only nominations by those other than the proposed nominee are accepted for the President's Awards, Widney Awards, and Volunteer Friend Award. The deadline for receipt of applications and nominations is **Thursday, June 18, 2009**. They should be submitted to **Ben Martin, USC Alumni Relations, Widney Alumni House, 635 Childs Way, MC 0461**.

The Volunteer Awards Committee, co-chaired by USC Alumni Association Board of Governors 2008-09 President Bob Padgett and Associate Senior Vice President for Alumni Relations Scott Mory, will select the recipients of the Widney Awards and the Volunteer Friend Award. It will make recommendations for the President's Awards to Mr. Padgett for his final selection. It will make recommendations for the Volunteer Organization of Year award to Mr. Mory for his final selection.

Award recipients will be announced on **Friday, July 31, 2009**. The awards will be presented at the annual USC Alumni Association Volunteer Recognition Dinner on the evening of **Friday, September 25, 2009, at Town & Gown**. We invite all members of the Trojan Family to attend and honor all volunteers.

Volunteer Awards Committee:

Our Volunteer Awards Committee represents a cross-section of the University community that is involved in alumni volunteer work – members of the Alumni Association Board of Governors; staff members of the USC Alumni Relations department; staff members of alumni associations of individual schools, departments, and affinity groups; members of Alumni Association regional clubs and alumnae associations; and other campus representatives who support alumni volunteer work.

The Committee consists of the following 20 individuals, including two co-chairs:

Bob Padgett, *2009-10 President of the USC Alumni Association and Co-Chair*
Scott Mory, *Associate Senior Vice President for Alumni Relations and Co-Chair*
Amir Akhavan, *Alumni Club of New York President*
Michael Adler, *Alumni Association Board of Governors*
Patrick Auerbach, *USC Senior Director of Alumni Relations*
Karen Black, *Alumni Club of Seattle President*
Karime Sanchez Bradvica, *former Mexican American Alumni Association Board Chair*
Kathleen Decristo, *Assistant Director, Athletic Development*
Chris Harrer, *Alumni Association Board of Governors and Marshall Alumni Board Chair Emeritus*
Kurt Johnson, *Associate Director of Development, Thornton School of Music*
Karla Kraft, *Board Member, Alumni Club of Newport-Irvine*
Mitchell Lew, *Alumni Association Board of Governors, President-Elect, Asian Pacific Alumni Association*
Amy-Jo Luna, *Director of Alumni Relations, Annenberg School for Communication*
Domenika Lynch, *Executive Director, MAAA*
Scot Obler, *Athletics Board of Councilors*
Serena Overhoff, *Senior Director, Alumni Affairs, Marshall School of Business and Leventhal School of Accounting*
Beth Petak-Aron, *President-Elect of Alumnae Coordinating Council*
Bret Thrasher, *President-Elect, Alumni Club of Atlanta*
Samantha Tulin, *Assistant Director, Athletic Development*
Justin Wilson, *Director of Alumni Relations, School of Cinematic Arts*

Restrictions on Receipt of the Awards:

In order to ensure that the Alumni Association is able to recognize as many of the contributions to the Trojan Family as possible, please note that there are certain eligibility restrictions to Volunteer Awards.

An individual (or couple) may only receive a President's Award or Widney Award once. Recipients may not be presented with both awards in the same year. Recipients of the President's Award are typically not later eligible for the Widney Award, but recipients of the Widney Award may later receive the President's Award.

Also, past recipients of those separate awards sponsored by the Alumni Association Board of Governors annually in the spring – the Asa V. Call Achievement Award, the Service Awards, and the Merit Awards, the Fred B. Olds Support Group Award, and the USC Award for Excellence in Leadership – may not typically receive these awards. However, recipients of the Widney Awards and President's Awards are eligible for submission for the spring awards.

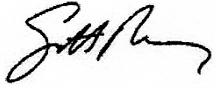
Although the Volunteer Organization and Volunteer Friend Award are both new as of 2008, neither of these awards may be received more than once in a three-year period, except in extraordinary circumstances.

Posthumous nominations are not accepted.

* * *

On behalf of the USC Alumni Association, I very much encourage you to participate in the USC Alumni Association Volunteer Recognition Awards. Our alumni volunteers are one of the greatest assets to our Trojan Family, contributing their time, energy, and efforts to the University. This is the best opportunity for the entire Trojan Family to come together to recognize the importance of our volunteers and staff who work with them. We look forward to receiving nominations and applications, and we look forward to sharing this energizing event with you in September.

Best regards,

A handwritten signature in black ink, appearing to read "Scott Perry".

2009 President's Award

Please complete ALL sections in order to have your nominee considered for the President's Award. Details are encouraged.

Nominee Information

Name _____ Phone () _____

Organization Affiliation; Leadership Title (if any) _____

Address _____ E-mail _____

City _____ State _____ Zip _____

Occupation _____ Company _____

Nominee Background and USC Leadership and Service (attach more pages if necessary)

USC Degree(s) _____ Graduation Year _____

USC Affiliations (regional clubs, school-based associations, multi-cultural or affinity organizations)

Demonstration of Leadership as USC Alumni Volunteer

Record of Service, Participation, and Achievements as USC Alumni Volunteer

Professional Achievements and Community Involvement; Other Honors and Awards

Support for nomination (attach up to five additional pages if necessary)

Please explain the nomination.

Nomination by _____

Organization/Club Affiliation _____

Address _____ City _____ State _____ Zip _____

Phone () _____ E-mail _____

Others references for nominee: _____

Please submit by Thursday, June 18, 2009 to:
Ben Martin, Director of Regional Programs and Campus Partnerships
USC Alumni Association
635 Childs Way, Mail Code 0461
Los Angeles, California 90089-0461
Phone (213) 821-5609 Facsimile (213) 740-0729



2009 Widney Alumni House Volunteer Award

Please complete **ALL** sections in order to have your honoree considered for recognition. Details are encouraged.

Nominee Information

Name _____ Phone () _____

Organization Affiliation _____

Address _____ E-mail _____

City _____ State _____ Zip _____

Occupation _____ Company _____

Honoree Background and USC Service and Involvement (attach more pages if necessary)

USC Degree(s) _____ Graduation Year _____

USC Affiliations (regional clubs, school-based associations, multi-cultural or affinity organizations)

Record of Service, Participation, and Achievements as USC Alumni Volunteer

Professional Achievements and Community Involvement; Other Honors and Awards

Support for nomination (attach up to five additional pages if necessary)

Please explain the nomination.

Nomination by _____

Organization/Club Affiliation _____

Address _____ City _____ State _____ Zip _____

Phone () _____ E-mail _____

Others references for nominee: _____

Please submit by Thursday, June 18, 2009 to:
Ben Martin, Director of Regional Programs and Campus Partnerships
USC Alumni Association
635 Childs Way, Mail Code 0461
Los Angeles, California 90089-0461
Phone (213) 821-5609 Facsimile (213) 740-0729



usc Alumni
ASSOCIATION

2009 Alumni Volunteer Organization of the Year

Please complete **ALL** sections in order to have the organization considered for recognition. Applications by the organization as well as nominations by third parties are accepted. **ANY** USC alumni volunteer organization is eligible. Creativity is encouraged, such as submissions of pictures or other records of events. Details are encouraged.

Organization Information

Organization name _____
President or leader _____
Address _____ Phone _____
City _____ State _____ Zip _____
E-mail _____

Basis for Submission

 (up to five additional pages or other support may be provided)

What achievements has the organization made in 2008-09? (Examples include organization formation, membership growth or involvement, overall growth or quality of programming, quality or creativity in specific programming, communications quality, successful fund-raising drives, and leadership.)

How have those achievements benefitted USC and furthered its overall missions?

How has the organization increased the involvement or improved the experience of its volunteers?

Other information you believe is important:

Submitted by _____

Organization Affiliation or USC Job Title _____

Address _____ City _____ State _____ Zip _____

Phone () _____ Email _____

Others in support of submission

Please submit by Thursday, June 18, 2009 to:
Ben Martin, Director of Regional Programs and Campus Partnerships
USC Alumni Association
635 Childs Way, Mail Code 0461
Los Angeles, California 90089-0461
Phone (213) 821-5609 Facsimile (213) 740-0729



2009 Alumni Volunteer Friend of the Year Award

Please complete **ALL** sections to have your nominee(s) considered for recognition.
Only nominations by third parties are accepted; they may be made by volunteers or fellow staff.
Details are encouraged.
Creativity is encouraged, such as supporting statements from volunteers or peers.

Nominee Information

Name / Team _____ Phone () _____

USC Unit _____ USC Job Title _____

Basis for Nomination (attach up to five additional pages if necessary)

What outstanding contribution(s) has the USC staff member or team made to the overall develop of alumni volunteer programs in 2008-09? (Achievements may relate to volunteer recruitment, training, recognition, leadership development, communications, marketing, programming, or other such areas.)

How have those contributions increased alumni volunteer participation or satisfaction?

Other USC affiliations and leadership:

Other information that you believe is relevant:

Information about Nominator(s)

Nominated by _____

Organization affiliation and title / USC unit and job title _____

Address _____ City _____ State _____ Zip _____

Phone () _____ E-mail _____

Is the nomination by you as an individual or by your organization or department? _____

Others supporting the nomination: _____

Please submit by Thursday, June 18, 2009 to:
Ben Martin, Director of Regional Programs and Campus Partnerships
USC Alumni Association
635 Childs Way, Mail Code 0461
Los Angeles, California 90089-0461
Phone (213) 821-5609 Facsimile (213) 740-0729



uscAlumni
ASSOCIATION