Fight Online Communities – Frequently Asked Questions

New to Communities? Check out our <u>User Guide</u> for a quick run through on how to navigate groups and take full advantage of the opportunities they provide. If you get stuck, find answers to some of our most commonly asked questions below.

How can I join a group?

To join a group, simply select the group you'd like a join and press the '+ Join Group' button at the top of the page. While you can automatically join any public group, if a group is private you will need to request and be granted access by the group's moderator.

How do I post in a group?

Enter a message or update in the text box at the top of your feed and click 'Share'. Users can post updates, attach a file or a link, publish a poll, or ask a question.

What are my notification preferences?

The Communities portal will send you periodic updates on what is happening in each of your groups. You can configure your own email notification settings and control the number of notifications you receive directly within each group.

What are group topics?

Topics organize posts and threads within groups based on their subject matter. Click a topic to view other posts on that same subject. For example, clicking the #Football topic will show you more football posts across multiple groups. Be sure to tag each of your posts with a topic so that other alumni can find it and join the conversation!

Where can I find more information on each group?

The 'Details' tab within each group provides a description of the group's purpose as well as information on popular topics, group managers, resources and rules.

How can I find all of the members of a group?

You can find each member of a group listed under 'Members' tab.

Why can't I see any posts in my feed?

If your feed is empty, you may have a filter on your feed that is hiding old posts. Be sure to check your filter settings and confirm that you are viewing 'All Updates'.

How do I leave a group?

When viewing a group feed, you can opt to leave the group by hovering over the 'Member' button on the top right of the page. A 'Leave Group' button will appear, click it to remove yourself as a member.

How can I request a new community group?

You can request a new community by completing a **Community Creation Application**.

All applications will be reviewed and considered by the USC Alumni Association and new groups will launch in Fall 2021. Please note that this is a new feature and that all approved groups will require at least two managers, one of which must be a USC staff member. All managers will need to be trained prior to launch.